



Trout Unlimited Sagebrush Chapter Policies, Procedures and Standards Form

Document Title:	Sagebrush Chapter Conservation Grant Program - Funding Policy	Date Created:	04/19/2009
Document Type:	Policy, Procedure, Standard	Date Revised:	02/13/2014
		Board Approval Date:	
		General Membership Approval Date:	
Control Number:	007	Version Number:	2
Referenced Policies:		Effective Date:	03/13/2014

1.0	PURPOSE
	This policy establishes the project type and funding policy for the Sagebrush Chapter Conservation Grant Program.
2.0	POLICY
	<p>Projects funded by the Sagebrush Chapter Conservation Grant Program, hereinafter referred to as the "Program", shall meet the following project type and funding policy.</p> <p>2.1. Project-types The Program will consider funding for the following types of projects that demonstrate a benefit to Northern Nevada cold water fisheries: protection, restoration, conservation, feasibility studies, applied research, assessment, conservation planning, and education and outreach.</p> <p>2.2. Funding Policy</p> <p>2.2.1. Funding for a project shall not exceed the maximum project grant awarded as determined by the Sagebrush Chapter Project Committee prior to the start of the Program cycle. The maximum project award amount and range of the number of projects to be funded shall be stated in the current Program cycle Application.</p> <p>2.2.2. The Program will consider funding projects that are submitted by non-profit and for-profit organizations or individuals that are eighteen (18) years or older. Individuals younger than eighteen (18) years of age must provide a sponsor eighteen (18) years or older.</p> <p>2.2.3. The Program will consider funding projects that utilize the design, development, or purchase of tools used to accomplish project goals.</p> <p>2.2.4. The Program will consider funding projects that utilize land acquisitions, water rights, and easements to accomplish project goals.</p> <p>2.2.5. The Program will consider funding projects that budget stipends for graduate students or salaries for contractors and consultants, if their efforts substantially contribute to the successful completion of the project.</p> <p>2.2.6. Applicants must match on a one-to-one basis Program grant requests exceeding one thousand dollars (\$1000.00). Matching sources include, but are not limited to: volunteer labor, cash gifts, and in-kind donations of materials, or any combination thereof.</p> <p>2.2.7. Applicants have two years (2) to complete a proposed project; however, applications for multiphase projects may be submitted each consecutive Program funding cycle.</p>

	<p>2.2.8. A portion of the salary and/or wages for nonprofit or government agency employees may be considered for funding by the grant committee under certain circumstances. The Sagebrush Chapter Project Review Committee however will maintain full discretion when determining if a proposed project qualifies for the payment of any portion of salary and/or wages for these employees. Salary/wage increases or bonuses will not be considered for funding by the Program.</p> <p>2.2.9. The Program will not fund partially or fully completed projects that are seeking reimbursement for expenses.</p>
3.0	PROCEDURE
4.0	STANDARDS
5.0	DEFINITIONS
	<p>5.1. Application – as defined in the “Sagebrush Chapter Conservation Grant Program - Promotion Selection and Approval Process” policy, Section 3.2.1.</p> <p>5.2. Program – as defined in the “Sagebrush Chapter Conservation Grant Program - Promotion Selection and Approval Process” policy, Section 2.0.</p>
6.0	ROLES AND RESPONSIBILITIES
	<p>6.1. The Sagebrush Chapter Project Committee will apply this policy described herein to the Sagebrush Chapter Conservation Grant Program.</p>
6.0	REFERENCES
Control Number	Title
006	Sagebrush Chapter Conservation Grant Program – Promotion, Selection, and Approval Process

Document History			
Ver.	Effective Date	Description	Initiator's Name
1	05/19/2009	New Policy, Procedure, and Standard Statement	Mike Caltagirone & Randel Stevens
2	03/13/14	Revision to Section 2.2.8	Eddie Burke